

BEANT COLLEGE OF ENGINEERING & TECHNOLOGY
(Established by Government of Punjab)
GURDASPUR (PUNJAB) 143521

AGENDA FOR THE
FOURTEENTH MEETING OF FINANCE COMMITTEE
TO BE HELD ON 11.10.2004 AT 11:00 AM

VENUE :

Office of the Principal Secretary,
Technical Education & Industrial Training,
Government of Punjab,
Mini Secretariat, Sector - 9, Chandigarh.

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ITEM No. 14.1 CONFIRMATION OF THE MINUTES OF 13TH MEETING OF FINANCE COMMITTEE.

The 13th meeting of Finance Committee of BCET, Gurdaspur was held on 27.5.2004 in the office of the Principal Secretary, Technical Education & Industrial Training, Punjab, Chandigarh.

A copy of the minutes of meeting is placed at **Annexure - I** at page from 14 to 22

ITEM No. 14.2 TO REPORT ON ACTION TAKEN ON THE DECISIONS TAKEN IN THE 13TH MEETING OF FINANCE COMMITTEE.

Item No. 13.1 CONFIRMATION OF THE MINUTES OF 12TH MEETING OF FINANCE COMMITTEE.

Decision taken It was resolved to confirm the minutes of the 12th meeting of Finance Committee held on 09.7.2003

Action taken No action required.

Item No. 13.2 TO REPORT ON ACTION TAKEN ON THE DECISION TAKEN IN THE 12TH MEETING OF FINANCE COMMITTEE.

Decision taken The actions taken on the decisions taken in the 12th meeting of Finance Committee held on 09.7.2003 were noted by the committee.

Action taken No action required.

Item No. 13.3 BUDGET ESTIMATES FOR THE YEAR 2004-2005 WITH JUSTIFICATION.

Decision taken After detailed deliberations, the budget estimates for the year 2004-2005 were approved with the following observations :

The report is available with the Court of Plb. But this item is being taken up in the agenda at 14.3.

i) No work on the incomplete buildings is to be carried out till the outcome of the report on the work executed by the NBCC limited.

ii) While discussing on the works on new buildings, it was desired that instead of spending money on the new buildings, the newly constructed buildings of Government Polytechnic for Women, Dinanagar may be taken over and to see the feasibility of taking over this building for proper utilization for the college as well as to meet the needs of the area, the committee consisting of the following is constituted which will submit its report on priority :

- | | |
|---|---------------------|
| 1. Dr. Roshan Sunkaria, IAS,
Director,
Technical Education & Industrial Trg.,
Punjab | Chairman |
| 2. Sarpanch of the village where the
Govt. Polytechnic is situated | Member |
| 3. Principal,
Beant College of Engineering &
Technology, Gurdaspur. (He may associate
with him two more persons from the college). | Member
Secretary |

Shri Manjit Singh, Sarpanch of one of the nearby village may also be associated.

iii) It was resolved that one Medical Officer may be appointed immediately and the essential medicines/equipments be purchased.

iv) It was desired that efforts may be made to encourage the faculty for seminar/conferences and for this purpose an amount for TA/DA & LTC including for participation in seminars was increased from Rs. 5.0 lacs to Rs. 7.0 lacs under Recurring Expenditure and Rs. 01.0 lac instead of Rs. 0.50 lac was increased for TA/DA to experts.

v) It was desired that in future, the college should mention in the item the amount collected from the students as well as staff on account of Electricity paid to PSEB. It was also desired that Director, Technical Education & Industrial Training may kindly look into the proposed expenditure of Rs. 50.00 lacs on account of Maintenance of college including Wages/Equipment repair/Purchase of new Generator Set.

**Action
taken**

- i) This is being taken up in this meeting vide Agenda Item No. 14.3.
- ii) A meeting of the Principal with the Sarpanch and other members was held on 01.8.2004 and the detailed report about taking over the Govt. Polytechnic for Women at Dinanagar was sent to the Principal Secretary, Technical Education & Industrial Training, Punjab vide letter No. BCET/R/2004/17 dated 04.8.2004 (copy placed at **Annexure - II** from pages 23 to 23).

iii) One Medical Officer on adhoc basis initially for a period of six months has been appointed.

iv) The Department of Finance vide memo No. 1/23/95-2/2002/6263 dated 10.9.2004 asked the reasons for enhancing the expenditure on TA/DA for staff as well as outside experts. The college vide letter No. BCET/Gsp/04/3887 dated 24.9.2004 has justified the increase in reference to the decision taken in the 13th meeting of the Finance Committee (copies are placed at **Annexure - III** from pages 34 to 35)

v) The details of the amount collected from the students and staff will be given while putting up the budget estimates for the year 2005-2006.

Item No. 13.4 PROPOSAL FOR THE EXTENSION OF INTERNET LEASED LINE CONNECTIVITY FROM 64 KBps TO 256 KBps AT COLLEGE COMPUTER CENTRE.

Decision taken It was observed that total amount of Rs. 18.00 lacs seems to be quite higher side and it was desired that college may follow the competitive procedure by involving other similar organization such as BSNL etc.

Action taken The matter has been taken up with the BSNL.

Item No. 13.5 CREATION OF POSTS OF HOSTEL ATTENDANTS FOR GIRLS HOSTEL.

Decision taken It was resolved that there is no need to approve the additional post of Hostel Attendant for the Girls Hostel as five posts of Hostel Attendants are already approved i.e. one for each Hostel (04 for boys hostels and one for Girls Hostel).

Action taken Decision implemented.

Item No. 13.6 REVISION OF PAY SCALE OF LIBRARY ATTENDANTS AND MEDICAL ATTENDANT.

Decision taken It was resolved to approve the pay scale of Library Attendants and Medical Attendant as Rs. 2720-4260/- instead of Rs. 2520-4140/- with I.S. Rs. 2620/- at par with SBSCET, Ferozepur.

Action taken Decision implemented.

Item No. 13.7 PAYMENT OF CASH HANDLING ALLOWANCE.

Decision taken It was resolved to approve the payment of cash handling allowance as per the policy of Govt. of Punjab.

Action taken Decision implemented.

Item No. 13.8 TO CONSIDER AND APPROVE THE RATE OF INTEREST TO BE PAID TO EMPLOYEES ON CPF DURING 2003-2004.

Decision taken It was resolved to approve the rate of interest @ 8% as approved by Govt. of Punjab on CPF to be paid to the employees, but it was desired that in future the total amount required to be paid must be mentioned.

Action taken Decision implemented. The total amount required will be mentioned as and when this item is put up in the meeting of Finance Committee.

Item No. 13.9 PAYMENT OF ARREAR ON REVISION OF PAY SCALE TO FACULTY WHO JOINED AFTER 01.1.1996.

Decision taken It was resolved to defer the item till the decision of the Hon'ble Punjab & Haryana High Court and the appeal filed by the Govt. of Punjab in the Hon'ble Supreme Court of India.

Action taken Action will be taken after the decision of the Hon'ble Punjab & Haryana High Court.

Item No. 13.10 TO REPORT ABOUT THE CONDUCT OF ANNUAL ACCOUNTS FOR THE YEAR 2002-2003.

Decision taken The report about the audit of annual accounts was noted with the following observations :

Audit has been
conducted for 23/08/04
is 03/9/04

Audit party was satisfied
2 it is nominal their file
para may be settled

i) It was desired that Director, Technical Education & Industrial Training, Punjab may look into the audit objections raised by A.G. Punjab on the works executed by NBCC Limited Punjab.

ii) It was desired that letter may be written to NBCC Limited to recover the amount of Rs. 42.01 lacs due to the excess rates charged by them as pointed out by A.G. Punjab.

iii) It was desired that Director, Technical Education & Industrial Training, Punjab may look into the objections raised by A.G. Punjab on Undue Benefit to the employees of Rs. 18.22 lacs paid on account of 10% deduction of CPF on pay & D.A.

iv) It was desired that legal opinion may be sought on account of non-depreciation of land compensation liability of Rs. 22.44 lacs.

v) It was also desired that shops may be auctioned immediately and the amount of EMD may be increased so that shops once auctioned is occupied by the tenderer to avoid any forfeiture of EMDs.

vi) It was desired that no houses should be allotted to Daily wage employees. But if in the interest of the college, any house is required to be allotted then that may be done by charging house rent and the allotment be reviewed half yearly. Houses may be allotted to only regular employees.

vii) It was also desired that outcome of the paras settled with the A.G. Punjab and pending paras be brought forwarded in the next meeting of the Finance Committee.

Action taken

i) iii) & iv) The matter is being looked after at the Directorate level.

ii) The A.G. Punjab conducted the annual audit from 23rd August 2004 to 3rd September 2004. Efforts were made to get the paras settled. The A.G. audit party was satisfied with the replies submitted and it is expected that paras relating to NBCC Limited will be settled.

v) The notice for auctioning of shops was given in the leading news papers. Only two persons have submitted their bids. The case has been sent to the Govt. of Punjab for further advise (copy is placed at **Annexure - IV** on page 36).

vi) The decision implemented.

vii) The A.G. Punjab has conducted the annual audit but the report is yet to receive. The same will be brought forward in the next meeting of the Finance Committee.

Cancelled the allotment meeting & re-inducted by way

**Item No.
13.11**

**Decision
taken**

IMPLEMENTATION OF CAREER ADVANCEMENT SCHEMES FOR TEACHERS.

It was resolved that complete case may be put up on file separately.

**Action
taken**

The case has been sent to the Director, Technical Education & Industrial Training, Punjab for implementation of the scheme.

**Item No.
13.12**

TO CONSIDER ENHANCEMENT IN THE RATE OF HONORARIUM PAYABLE TO THE TEACHERS TO WHOM ADDITIONAL DUTIES OF CHIEF WARDEN/WARDEN ARE ASSIGNED.

**Decision
taken**

It was resolved that college may collect the details from other similar colleges and the item may be put up in the next meeting of Finance Committee.

**Action
taken**

The details are being collected and this item will be brought forward in the next meeting of the Finance Committee.

**Item No.
13.13**

TO CONSIDER THE RELEASE OF ARREARS ON ACCOUNT OF UP-GRADATION OF PAY SCALES OF WORKSHOP INSTRUCTORS FROM Rs. 1640-2925/- (PRE-REVISED) TO Rs. 1800-3200/- (PRE-REVISED).

**Decision
taken**

It was resolved that opinion of the Legal Remembracer may be taken up and the case may be put up after seeking his opinion.

**Action
taken**

The matter has been taken up with the Director, Technical Education & Industrial Training, Punjab for legal opinion.

Item No. ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR.
13.14

Decision taken No other item was discussed.

Action taken No action required.

- 1. ...
- 2. ...
- 3. ...
- 4. ...
- 5. ...
- 6. ...
- 7. ...
- 8. ...
- 9. ...
- 10. ...

The next order was in the following building was passed for the ...

- 1. ...
- 2. ...
- 3. ...

Now, we are in the receipt of drawings from the Dept. of ...

As per clause No. 18.0 of the agreement ...

ALTERATION IN SCOPE OF WORK

If at any time under any circumstances ...

Handwritten notes and signatures at the bottom of the page.

ITEM No. 14.3 TO DECIDE THE ALLOTMENT OF CIVIL WORKS FOR CONSTRUCTION OF INCOMPLETE BUILDINGS.

The construction of civil works was allotted to NBCC Limited in 1994 on turnkey basis by the Govt. of Punjab and accordingly the agreement was executed. As per the agreement, the NBCC Limited has constructed the following buildings :

1. Science Block
2. Mechanical Block
3. Central Workshop
4. Community Health Centre
5. Shopping Complex
6. Residential Complex (first phase)
7. Power House
8. Hostels (03 Boys, 01 Girls)
9. Boundary Wall

The construction work on the following buildings was started but due to the directions from the Govt. of Punjab, the execution of construction work was stopped in February 2001.

1. One Boys Hostel (Hostel No. 2)
2. Chemical Block (partial)
3. Residential Complex (phase - II)

As per need. (required)

Now, we are in the receipt of directions from the Govt. of Punjab to decide the allotment of civil works for completion of incomplete buildings and to start the construction work on the balance buildings. Copy placed at **Annexure - V** from pages 37. to 38. As per clause No. 18.0 of the agreement duly executed with NBCC Limited on 08.6.1994, the alteration in the scope of work can be carried out. The clause is reproduced below :

....18.0 ALTERATION IN SCOPE OF WORK :

If at any time after acceptance of the tender the Employer shall decide to abandon or reduce the scope of the works for any reason whatsoever and hence not require the whole or any part of the works

Tender Committee

*Scope of work
And allot the work*

*After calling
the proposal*

to be carried out. The Employer shall give notice in writing to that effect to the NBCC and the NBCC shall have no claim to any payment of compensation or otherwise whatsoever, on account of any profit or advance which he might have derived from the executing of the works in full but which he did not derive in consequence of the foreclosure of the whole or part of the work...

A copy of the complete agreement is placed at **Annexure - VI** from pages 39 to 46

Matter is placed before the committee for consideration.

ITEM No. 14.4 TO CONSIDER THE PAYMENT OF BORDER AREA ALLOWANCE TO THOSE WHO ARE NOT ALLOTTED RESIDENTIAL ACCOMMODATION IN THE CAMPUS.

Beant College of Engineering & Technology, Gurdaspur falls within the limits of 16 Kms. from the Border and as per the Punjab Govt. Rules the employees are entitled for the Border Area Allowance @ 5% of their Basic Pay. But the college is providing the rent free accommodation because as per rules license fee @ 5% of the basic pay is to be charged from all those who have been allotted Govt. accommodation and accordingly the college is neither paying to its employees the border area allowance @ 5% of the basic pay nor charging any license fee.

Some of the employees who have not been allotted residential accommodation as per their entitlement are claiming to make them payment of border area allowance. The matter was taken with the Principal of Shaheed Bhagat Singh College of Engineering & Technology, Ferozepur to know the practice followed in their college. As per the practice followed in that college, the employees who are not allotted Govt. accommodation in the college an additional HRA @ 5% of pay in lieu of rent free accommodation is admissible to the employees subject to the condition mentioned in letter No. 4/7/97-FPI/8781 dated Chandigarh 20th July 1998. Copies of the letters are placed at **Annexure - VII** at from pages 47. to 48

1st step
below
5% ✓

It is therefore, proposed that we may also be allowed to pay Border Area Allowance to those employees who are not allotted residential accommodation as per their entitlement.

Matter is placed before the committee for consideration.

ITEM No. 14.5 TO CONSIDER THE WRITING OFF RS. 600/- PAID AS ADVANCE TO M/S CHIP EXICOM (I) PVT. LIMITED, MUMBAI FOR THE PURCHASE OF CHIP SPECIALS C.DS.

In compliance to instructions received vide memo No. 503 – 46 dated 19.7.1999 from Director, Technical Education & Industrial Training, Punjab for purchase of Chips Special CDs and accordingly supply order No. BCET/SPO/31/99/4466 dated 05.8.1999 along with advance of Rs. 1000/- in the shape of demand draft was placed with M/S Chip Exicom (I) Pvt. Limited, Mumbai. Copies are placed at **Annexure – VIII** from pages 49. to 53

The party had supplied the CDs costing Rs. 400/- only but did not complete the balance order. Despite the repeated reminders, the party has neither completed the order nor even supplied the alternative items i.e. CDs Digit Magazine nor any other special issue of Chip for the adjustment of advance amount. It is observed that this company is no longer in existence. The AG party which conducted the audit from 23rd August 2004 to 3rd September 2004 has raised the objections for non adjustment of advance of Rs. 600/- (copy placed at **Annexure – IX**) on page . 54

Write off.

As we have spent almost equal amount of the balance advance on correspondence made with the party and there has been no response, it is therefore, proposed that Rs. 600/- may be written off as advance paid to the party.

Matter is placed before the committee for consideration.

ITEM No. 14.6 ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR.

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